



UNITED STATES MARINE CORPS
MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE
PSC BOX 20005
CAMP LEJEUNE NC 28542-0005

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MCIEAST-MCB CAMLEJBul 1400
SGTMAJ
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MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE CAMP LEJEUNE BULLETIN 1400

From: Commanding General
To: Distribution List

Subj: CALENDAR YEAR 2025 (CY25) MERITORIOUS NONCOMMISSIONED OFFICER (NCO)
PROMOTION, NCO/MARINE OF THE QUARTER, AND NCO/MARINE OF THE YEAR BOARD
CONVENING DATES

Ref: (a) MCO P1400.32D Ch 2
(b) MCIEAST-MCB CAMLEJO 1400.2C
(c) MCIEAST-MCB CAMLEJO 1650.7C
(d) MCIEAST-MCB CAMLEJO 1650.8A

1. Purpose. To provide guidelines and publish convening dates for the CY25 nominations and selections for the Commanding General (CG), Marine Corps Installations East-Marine Corps Base, Camp Lejeune (MCIEAST-MCB CAMLEJ) Meritorious NCO Promotion, NCO/Marine of the Quarter, and NCO/Marine of the Year Boards, in accordance with references (a) through (d).

2. Background. The CG will solicit nominations from subordinate commands to compete for selection at the Meritorious NCO Promotion, NCO/Marine of the Quarter, and NCO/Marine of the Year Boards.

a. The CG will recognize enlisted Marines who have demonstrated exceptional performance of duty.

b. The CG will convene the boards as directed herein to select the most qualified Marines to compete for Meritorious NCO Promotion and NCO/Marine of the Quarter/Year.

c. The CG will make the final decision based on the best qualified nominees.

3. Action

a. Meritorious Promotion Boards. Per reference (b), the following dates and locations are published for the subject boards:

(1) Meritorious Promotion packages, boards, dates, and times:

<u>PROMOTION TO</u>	<u>PACKAGE DUE DATE</u>	<u>BOARD DATE</u>	<u>TIME</u>
Sergeant (Sgt)	7 January 2025	9 January 2025	0900
Corporal (Cpl)	N/A (Nominations due 14 February 2025)		N/A

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<u>PROMOTION TO</u>	<u>PACKAGE DUE DATE</u>	<u>BOARD DATE</u>	<u>TIME</u>
Sgt	4 April 2025	11 April 2025	0900
Cpl	N/A (Nominations due 15 May 2025)		N/A
Sgt	11 July 2025	18 July 2025	0900
Cpl	N/A (Nominations due 15 August 2025)		N/A
Sgt	10 October 2025	17 October 2025	0900
Cpl	N/A (Nominations due 14 November 2025)		N/A

(2) Only one nominee per command will appear before the Meritorious Sgt Boards.

(3) All respective commands will conduct their own Meritorious Cpl Boards, guided by reference (b), and notify the MCIEAST-MCB CAMLEJ Sergeant Major (SgtMaj) of their nominees by the date prescribed, via separate correspondence on the best qualified for review and approval by the CG.

b. NCO/Marine of the Quarter. All respective commands will conduct their own NCO/Marine of the Quarter Boards. Per reference (c), the following dates and locations are published for the subject boards:

(1) NCO/Marine of the Quarter Board

<u>PROMOTION TO</u>	<u>PACKAGE DUE DATE</u>	<u>BOARD DATE</u>	<u>TIME</u>
1st Quarter	4 April 2025	11 April 2025	0900
2d Quarter	11 July 2025	18 July 2025	0900
3d Quarter	10 October 2025	17 October 2025	0900
4th Quarter	7 January 2026	9 January 2026	0900

(2) Only one nominee per command will appear before the MCIEAST-MCB CAMLEJ NCO/Marine of the Quarter board. These nominees will be selected from the previous winners of the respective commands' NCO/Marine of the Quarter Boards.

c. NCO/Marine of the Year. All respective commands will conduct their own NCO/Marine of the Year Boards. Per reference (d), the following dates and locations are published for the subject boards:

(1) NCO/Marine of the Year Board

<u>RECOGNIZED FOR</u>	<u>PACKAGE DUE DATE</u>	<u>BOARD DATE</u>	<u>TIME</u>
CY25	7 January 2025	9 January 2025	0900

(2) These nominees will be selected from the previous winners of the MCIEAST-MCB CAMLEJ NCO/Marine of the Quarter Boards.

d. Coordinating Instructions

(1) The SgtMaj, MCIEAST-MCB CAMLEJ has staff cognizance over the Meritorious NCO Promotion, NCO/Marine of the Quarter Boards, and NCO/Marine of the Year Boards, and will disseminate additional guidance or changes as required.

(2) All Meritorious Sergeant, NCO/Marine of the Quarter, and NCO/Marine of the Year Boards will be held in the CG's conference room at MCIEAST-MCB CAMLEJ via Video Tele-Conference, unless otherwise stated.

(3) References (a) through (c) can be found on the MCIEAST-MCB CAMLEJ website at

<http://mcieast.marines.usmc.mil/StaffOffices/Adjutant/>

4. Reserve Applicability. This Bulletin is not applicable to the Marine Corps Reserve.



C. M. GREEN
By direction

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